

City of Gilbert – Sherwood Forest Campground

PO Box 548, Gilbert, MN. 55741-0548

Telephone: (218) 748-2232

Fax: (218) 748-2234

Welcome to Gilbert's Sherwood Forest!

We want you to have a great time with us and come back frequently. Please let us know if you have questions about any of our rules/policies. We hope you enjoy your stay!

Campground office hours are:

- Sundays - Noon - 6 p.m.
- Monday through Thursday - 9 a.m. - 6 p.m.
- Friday and Saturday - 9 a.m. - 9 p.m.

General Campground Rules

- Check-in time is 1 p.m. daily. Early check-in may be available upon request for an additional fee of \$15 if the campsite you have reserved does not have other guests booked on it.
- Check-out is by 12 p.m. (noon) daily. Late check-out may be available upon request for a \$15 fee which will allow you to stay until 5 p.m. if the campsite is not booked for other guests.
- **Quiet time** is 10 pm to 8 am. Music must be turned off, conversation kept quiet, no operation of off-road vehicles or generators allowed after 10 pm. Loud music will not be tolerated at any time.
- All reservations must have a valid credit or debit card on file. You may pay the balance of the reservation with cash or check in the office. Guests who pay by check authorize the campground to process an ACH transaction as an alternate form of payment for any damages or fees if there is no credit or debit card on file. In the event of insufficient funds at the time of payment, the campground may add \$25 to the owed balance per payment attempt.
- All campsites must be registered to the person listed on the credit or debit card on file. This individual is responsible for all charges related to that campsite.
- **One RV and one tent OR two tents** are allowed per site (except for site C4 which can only have one tent, pop-up or truck camper). Adding a tent is \$25.00 per night. Guests should advise the office when checking in if you will have more sleeping units than the limit.
- **Campsite occupancy is limited to 4 adults aged 16 and older per campsite.** There is a \$5.00 charge for each adult per day per site in excess of our occupancy limits.
- Be respectful of all other campers on the property; do not cause disturbances that impede other guests' enjoyment.
- **The speed limit in the park is 10 mph** and will be strictly enforced. **Roads are one-way at all times.** Enter and leave by campground roads only. **Do not block roads,** they must be clear at all times in case of emergency.
- Your vehicles, ATVs, etc. must be at your own campsite. Do not park in another campsite unless you paid for it.
- For the safety of other park guests, riding ATVs in the park is not allowed; guests should only ride in/out to get to designated trails.
- You may be asked to park some of your vehicles (on- or off-road) in our designated trailer & RV parking area if they do not fit on your campsite. There is overflow parking across the road from campground in dirt area if you need extra parking space.

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- Fireworks - including items legally purchased in Minnesota - are not permitted at any time. All types of fireworks are banned in the campground all days of the camping season.
- All vehicles including campers/RVs and personal vehicles must be insured by the individual responsible for payment of the campsite. **Sherwood Forest Campground and the City of Gilbert shall not be liable for damages, injury or theft of any kind.**
- All overnight guest vehicles must display guest passes in windshields. Any additional people staying on your campsite need to have their names and vehicle information given upon check in. Vehicles and visitors who are not overnight guests are required to leave campground by 10 pm.
- No washing of off-road vehicles in campground.
- Please, follow all ATV laws while in the campground and while visiting the City of Gilbert. Children must wear helmets.
- No dish washing or clothes washing allowed in restrooms.
- Please do not throw cigarette butts on the ground.

Failure to respect and comply with campground rules will result in eviction without refund and local law enforcement will be notified. A copy of Gilbert City Ordinance 91.12 SHERWOOD FOREST RECREATION AREA is posted at the campground office.

Cancellation Policy

- All reservations require the equivalent of one night campsite rental deposit at the time of booking, plus any charges for additional people above site occupancy limits, non-refundable reservation fee, campground booking fee, lock fee (if selected), credit card processing fee and payment for any additional items selected as add-ons.
- Monthly reservations require a \$100 non-refundable security deposit per site.
- The balance due for all daily/weekly reservations will be processed automatically by our system at 9 a.m. Central time on the morning after the scheduled check-in date to the credit/debit card on file if not processed during check-in.
- Cancellations made 7 days (or more) prior to the booked arrival date, will be refunded minus a \$10 cancellation fee, non-refundable reservation fee, and campground booking fee. All add-on items purchased in advance will be fully refunded.
- Cancellations within 7 days of the booked arrival date will not be refunded. The balance of the amount due at check-in will be voided.
- Refunds will not be issued after the guest has checked in.
- Reservations not cancelled prior to the arrival date will be charged the full balance due to the card on file at 9 a.m. Central time on the day of your scheduled arrival. **Refunds will not be granted for reservations which are not cancelled in advance.**

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Site Lock

- Purchasing Site Lock protects your reservation against unforeseen situations that are outside of our control like damage to the campsite booked or safety concerns at the campsite. Site Lock is an optional choice purchase and is not required.
- Purchasing Site Lock means you will not be moved without compensation. Bookings with Site Lock will receive a 25% campsite discount for the duration of the stay if we need to involuntarily move you to a campsite other than the one you selected. Additionally, your Site Lock fee will be refunded.
- Requests to move to another campsite by a customer who purchases Site Lock will not be refunded or compensated for voluntary moves.
- For customers who do not purchase Site Lock, we reserve the right to change the location of a campsite or cancel it when there is an operational need for us to do so. This includes accommodating guests who have purchased Site Lock. When we move guests, we always try to move campers to the most similar site type available.

Campfire Policies / No Outside Firewood

- Firewood is available for purchase on-site from the campground office or may be purchased at the time of booking. Firewood sold on site is priced similarly to other places in the community from a local vendor.
- All firewood must be purchased from the campground store. We do not allow firewood that has been purchased off Sherwood Forest Campground property.
- Bringing unapproved wood onto campground property will result in a \$25 charge per violation.
- Construction wood is prohibited and may not be burned at Sherwood Forest. Burning construction wood will result in a \$25 charge per violation.
- Only natural firewood is allowed to be burned. Synthetic wood products and burning of oils in firepits is prohibited.
- Campfires must be completely within fire rings. Do not move the fire rings.
- Fire rings are not trash containers. A \$35.00 clean-up fee will be charged to your account if garbage is left in the fire ring or at site. Do not leave campfires unattended.

Pets

- Please help keep the campground clean by remembering to pick up after your pet. We have a dog waste bag station located near our office with free bags for all to use. If we find dog waste on your campsite after check-out, your credit card will be charged \$25 for site clean-up.
- Pets must be leashed at all times when they are outdoors per Gilbert City ordinance. Violators will receive one (1) warning. Subsequent violations will result in a \$25 fine charged to your credit card per occurrence.
- Pets cannot be left unattended, unless in a hard-sided camper with air conditioning, at any time.
- Pets are not allowed in any campground or beach buildings at any time.
- Any reports of dog aggression towards people will result in eviction from the campground without a refund.

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Damages to campground property

If you damage Sherwood Forest Campground property, you may be charged for the damage.

- Campsites are inspected by our staff after each guest departs.
- When unreported damage is discovered by our staff after guests check out, we will charge the last guest to occupy the site to recover costs associated with damage up to \$500 depending on the cost to repair or replace the item damaged.
 - Missing water backflow prevention valves will be charged at \$10 per occurrence.
 - Damage to picnic tables may be up to \$250 per occurrence.
 - Damage to fire rings may be up to \$500.