

CITY OF GILBERT 6:00 PM REGULAR COUNCIL MEETING 2-24-26

THERE IS A COUNCIL WORKSHOP AT 5 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
 - A. Determination of Quorum
 - B. Pledge of Allegiance
- C. **Approve Additions/Deletions to the Agenda (If any)**
3. **CONSENT AGENDA**
 - A. **City Council Minutes**
 - February 10, 2026 – Regular Council Meeting
 - February 10, 2026 – Working Session Council Meeting
 - January 27, 2026 – Working Session Council Meeting
 - February 2, 2026 – Special City Council Meeting
 - B. **Invoices from Previously Approved Projects**
 -
 - C. **Boards and Commission Minutes**
 -
4. **PUBLIC INPUT**
5. **REPORTS - MAYOR & COUNCIL**
 - A. Mayor
 - B. Council Members
6. **REPORTS - STAFF, BOARDS & COMMISSIONS**
 - A. Fire Chief Kwiatkowski Marc Kwiatkowski
 - B. City Attorney Bryan Lindsey
 - C. Chief of Police Techar
 - D. City Engineer Matt Reid SEH
 - E. Public Works Ops Director Sam Lautigar
 - F. Campground Host Dawn Taruud Martinez
 - G. Library Director Sue Dubbas

H. First Responders Pete Makowski

I. Deputy Clerk Lynn Lorey

7. OLD BUSINESS

A. Check Register

a. Check register 2/12/26-2/17/26

B. Timesheets for Employees

C. AFSCME Negotiations

D. North Shore Development – Bryan Review?

E. Developers – Aaron Schweiger & Terry Pernsteiner

F. PSN

G. Abdo

H. Ridge Inn Mini Storage Promissory Note Due

I. Tax on pull tabs

J. UTV for the Campground

K.

8. NEW BUSINESS

A. Ehler's – Financial Management Plan needed for the PFA Funding

B. _____

C. _____

D. _____

E. _____

9. MISCELLANEOUS ANNOUNCEMENTS

A. _____

10. ADJOURN

****Note: Agenda Subject to change or Additions****

City of Gilbert
Minutes of Regular City Council Meeting
Tuesday, February 10, 2026
Council Chambers

Mayor Karl Oberstar, Jr. called the meeting to order at 6:10P.M.

Quorum determined.

Present: Councilors Bob Pontinen, Paul Skrbec and Rudy Vertachnik, Mayor Karl Oberstar, Jr., Deputy Clerk Lynn Lorey, Administrative Assistant Marion DeLage, and Police Chief Ty Techar.

Absent with notice: Councilor Ryan Redepenning

Pledge of Allegiance

Additions to the Agenda: Under Old Business: H. ABDO services for completing 2023 & 2024 Audits; I. Enterprise Trail Construction Agreement. Under New Business: B. Onsite IT; C. Toro purchase for campground; D. Ice issue on New York Ave. West; E. Pump replacement for the lift station at Rock and Pines and in Sparta; F. Letter of support for Bois Forte Application for a build grant; G. Email from the HRA regarding fee increase; H. Board and Commission discussion.

Motion by Skrbec, seconded by Pontinen to approve the Additions to the Agenda. MCU

Consent Agenda:

City Council Minutes

- January 27, 2026 City Council Regular Meeting Minutes

Deputy Clerk Lynn Lorey will add minutes from the 2/2/26 meeting to the next City Council meeting on 2/24/26.

Motion by Skrbec, seconded by Pontinen to approve the Consent Agenda with the minutes from 2/2/26 added to the 2/24/26 City Council meeting. MCU

Public Participation: None

Reports – Mayor & Council

Councilor Vertachnik: Nothing at this time.

Councilor Pontinen: Nothing at this time.

Councilor Skrbec: Expressed concern with learning Circle K had raised the prices of the orange city garbage bags to \$8.75 for the 14 gallon size and \$17.25 for the 33 gallon size. At City Hall, they are currently \$6.50 and \$13.00. Skrbec stated it was not in the best interest of our citizens to have a markup. The office staff will look into why they are marked up. Discussion took place that there are other opportunities to sell the bags at other locations if the mark up at that location continues. City staff will bring an update at the next council meeting.

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Skrbec said Minnesota Firewood is looking to see what the springtime demand will be so they can be prepared. Last year we went through a whole semi-truck load. Councilor Pontinen stated we should buy it in bulk.

Mayor Oberstar: Reminder to everyone in Gilbert that Saturday, February 14th at the Rock Ridge Gym at 1:30PM will be the 75th Anniversary of the Gilbert's Class of 1951 Basketball Championship.

Reports – Staff, Boards & Council:

Police Chief Ty Techar: Councilor Skrbec stated there have been some citizen complaints regarding parking on sidewalks. Under city ordinance you cannot park on city sidewalks. There is nothing in the ordinance to prevent parking on the boulevard, however they just aren't wide enough for vehicles so technically they are on the sidewalks. Techar stated there is a handful of people that park on the boulevard. The streets are very full on Wisconsin Avenue and New Jersey Avenue because of all the rental properties, so people are parking on the boulevard and in front of each other. The parking issues also includes snow removal issues. The City does not enforce people to clean their sidewalks in front of their house, by ordinance citizens should. Only about 10% of citizens shovel their sidewalks. Littering of snow is also an issue this year. Under statute, if you plow, or throw snow into someone else's yard to make a parking spot it is considered littering, which is a misdemeanor. Approximately 15-20 people are parking on sidewalks.

Techar stated most of the issues are with the rental properties. Many rental property owners do not live in the area. Rental properties account for 56% of the disturbances in town and it's becoming a big issue. And they make up approximately 15% of the actual residences. Parking is also one of the issues, for example there are duplexes now and everyone seems to have two cars per household, which makes it four cars per residence. Skrbec gave the idea of looking at the ordinance and possibly modifying it. Techar will take a closer look at this and help define the different parking issues during snow season.

Councilor Vertachnik inquired about the cardboard crusher that was sold. Techar stated the last he heard, it was sold but not picked up yet. Will update at the next meeting.

Deputy Clerk Lynn Lorey: Nothing at this time. Mayor Oberstar requested Deputy Clerk Lorey to reach out to LELS Union for an update.

Old Business:

Check Register:

- a. Check register 2/4/2026 – 2/9/2026

Motion by Vertachnik, supported by Skrbec to approve the February 4th thru 9th, 2026 check registers. MCU

Motion by Vertachnik, supported by Skrbec for council support the Landfill, St. Louis County, Senate File 330/House File 573, by resolution. MCU

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Motion by Skrbec, supported by Pontinen to move forward with League of Minnesota Cities for insurance and not waive the tort liability. MCU

Motion by Skrbec, supported by Vertachnik to move forward with the agreement with Jason Hale and his services for Northshore Development upon review and/or modifications by the city attorney. MCU

Mayor Oberstar directed Deputy Clerk Lorey to give the agreement to the city attorney and for everyone to bring things to the next Working Session for Jason to work on.

There are two portions to the agreement. Hale will give advice and services to help look at the city ordinances, for example, free of charge under the TA group agreement. Anything that's working with a specific development fall under the retainer portion of the agreement. There is a \$5,000 retainer for when Hale will help with any upcoming projects.

Motion by Vertachnik, supported by Skrbec to repair the light pole on New Jersey Avenue, after May 1st. MCU

Discussion took place on the current credit card fees the City pays. A variety of options were discussed and will continue at the next meeting.

Motion by Skrbec, supported by Vertachnik to approve the ABDO proposal to complete 2023, 2024 and 2025 audits. MCU

Motion by Skrbec, supported by Pontinen to approve the agreement for professional services with S.E.H. for the Enterprise Trail Construction. MCU

New Business:

Motion by Skrbec supported by Pontinen to approve employee timesheets. MCU
Going forward, this will now go under Old Business.

Motion by Vertachnik supported by Pontinen to terminate the current IT contract, effective February 11, 2026. Roll call vote: Vertachnik – yes; Pontinen – yes; Skrbec – yes; Oberstar – no. Motion carries.

Discussion took place on purchasing a UTV for the campground. More information will be brought to the next meeting.

Deputy Clerk Lorey shared with the council that a shut-off was broken in front of 107 New York Avenue and needed to be replaced. Public Works Director Sam Lautigar was able to get a contractor to dig up the curb and replace the shut-off successfully.

Motion by Vertachnik, supported by Skrbec to approve pump replacement for the lift station at Rock and Pines. MCU and in Sparta at a later time. MCU

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Motion by Skrbec, supported by Pontinen to approve pump replacement for the lift station in Sparta at a later time. MCU

Motion by Skrbec, supported by Vertachnik to approve the letter of support for Bois Forte application for a build grant. MCU

Discussion took place regarding an email from the HRA regarding utility rates. The HRA utility rates increased over 3 years to match what the rest of the residents pay in Gilbert: \$34.40 per rental unit in April 2024, an additional \$34.40 per rental unit (to \$68.80) in January 2025 and an additional \$34.40 per rental unit (to \$103.20) in January of 2026. Shelly Huffman, Executive Director has voiced concerns regarding the last increase, noting it puts a major strain on their budget that is already strained. Huffman asked the council if they could continue to pay the 2/3 amount instead of the 100%. The council remained status quo and are inviting Huffman to attend the next Working Session on Tuesday, February 24, 2026 at 5:00 PM.

Discussion took place on needing citizens to volunteer to be on a variety of boards and commissions for the City. Administrative Assistant DeLage and Councilor Skrbec will work on this.

Motion by Skrbec, seconded by Vertachnik to adjourn meeting at 7:51 PM. MCU
**These minutes are paraphrased and are not written word for word.*

ATTEST:

Lynn Lorey, Deputy Clerk

Karl Oberstar Jr., Mayor

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Abdo LLP (823)							
518287	1	Invoice	Payroll & misc - professional services	01/31/2026	3,370.00	02/26	101-41400-300
Total Abdo LLP (823):					3,370.00		
AT&T FIRST NET (53)							
2872146876	1	Invoice	SEWER	01/25/2026	175.17	02/26	602-49480-321
2872146876	2	Invoice	WATER PHONE	01/25/2026	129.69	02/26	602-49480-321
2872146876	3	Invoice	CITY HALL	01/25/2026	225.70	02/26	101-41400-321
2872146876	4	Invoice	COUNCIL/MAYOR PHONE	01/25/2026	90.96	02/26	101-41110-321
2872146876	5	Invoice	PW	01/25/2026	96.01	02/26	101-43000-321
2872146876	6	Invoice	CAMPGROUND	01/25/2026	50.53	02/26	224-45183-321
2872146876	7	Invoice	electric	01/25/2026	38.73	02/26	604-49590-320
2872146876	8	Invoice	CITY HALL	01/25/2026	16.44	02/26	101-41400-321
Total AT&T FIRST NET (53):					823.23		
Blackstone Publishing (843)							
2225174	1	Invoice	Books & Supplies	02/04/2026	77.88	02/26	211-45500-210
900128314	1	Invoice	Books & Supplies	01/27/2026	116.82	02/26	211-45500-210
Total Blackstone Publishing (843):					194.70		
BP Builders (879)							
GILBM 1862	1	Invoice	GILBM 186298 Community Center Project	02/04/2026	48,692.72	02/26	101-41940-500
Total BP Builders (879):					48,692.72		
CertServe LLC (112)							
1183	1	Invoice	First Responder-BLS CPR class	02/11/2026	100.00	02/26	101-42000-331
Total CertServe LLC (112):					100.00		
CHRISTENSEN PARTS (121)							
630393	1	Invoice	Parts PW Dumptruck;Headlights,Roll of wire, Kit Harness	01/29/2026	446.26	02/26	101-43000-221
631452	1	Invoice	Parts PW Dumptruck switches	02/09/2026	19.98	02/26	101-43000-221
631632	1	Invoice	Parts PW Dumptruck;turnlights	02/11/2026	146.58	02/26	101-43000-221
631658	1	Invoice	Parts PW Dumptruck;LED adapter plug	02/11/2026	12.98	02/26	101-43000-221
Total CHRISTENSEN PARTS (121):					625.80		
CINTAS (124)							
425890363	1	Invoice	CH Rugs	02/09/2026	91.43	02/26	101-41930-300
4258910423	1	Invoice	Garage Mats and Overall for mechanic	02/09/2026	20.16	02/26	101-43000-300
Total CINTAS (124):					111.59		
CIT Computer Integration Technologies (126)							
509563	1	Invoice	1YR Acrobat Pro for teams	02/02/2026	1,727.28	02/26	101-41930-300
Total CIT Computer Integration Technologies (126):					1,727.28		
CTC (153)							
21750196	1	Invoice	City Hall	02/12/2026	548.34	02/26	101-41930-321
21750196	2	Invoice	PD phone	02/12/2026	117.82	02/26	101-42110-321
21750196	3	Invoice	City Hall IT	02/12/2026	550.00	02/26	101-41400-316
21750196	4	Invoice	fire	02/12/2026	36.13	02/26	101-41400-321

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CTC (153):					1,252.29		
EAST MESABI SANITATION (189)							
10746	1	Invoice	Refuse collection	01/31/2026	8,302.50	02/26	603-43200-384
10747	1	Invoice	Tipping Fees	01/31/2026	1,507.29	02/26	603-43200-384
Total EAST MESABI SANITATION (189):					9,809.79		
EXCEL BUSINESS SYSTEMS (219)							
81251	1	Invoice	LIBRARY COPIER	12/10/2025	143.01	02/26	211-45500-210
81782	1	Invoice	LIBRARY COPIER	02/09/2026	143.73	02/26	211-45500-210
Total EXCEL BUSINESS SYSTEMS (219):					286.74		
FERRELLGAS (227)							
1132500520	1	Invoice	PROPANE water plant	12/26/2025	707.55	02/26	601-49430-210
Total FERRELLGAS (227):					707.55		
GFL Environmental Services USA, LLC (529)							
LQ03228293	1	Invoice	transformer oil disposal-electric	01/26/2026	367.84	02/26	604-49570-220
Total GFL Environmental Services USA, LLC (529):					367.84		
GOPHER STATE ONE CALL (261)							
6010423	1	Invoice	locate tickets	01/31/2026	58.10	02/26	604-49570-315
Total GOPHER STATE ONE CALL (261):					58.10		
GRAYMONT LLC (268)							
14-210713RI	1	Invoice	high calcium hydrated lime	02/03/2026	5,356.89	02/26	601-49430-216
14-210713RI	2	Invoice	freight	02/03/2026	16.08	02/26	601-49430-322
Total GRAYMONT LLC (268):					5,372.97		
HACH CO (277)							
14843520	1	Invoice	Service contract for chemical analyzers	01/25/2026	2,765.00	02/26	601-49430-404
14843520	2	Invoice	Service contract for chemical analyzers	01/25/2026	2,765.00	02/26	602-49480-220
Total HACH CO (277):					5,530.00		
HAWKINS INC (283)							
7323299	1	Invoice	130870 - Water Dept 150 lb Chlorine Cylinder	02/02/2026	376.98	02/26	601-49430-216
7323299	2	Invoice	sulfuric acid	02/02/2026	1,658.50	02/26	601-49430-216
7323299	3	Invoice	Freight	02/02/2026	41.50	02/26	601-49430-430
7335178	1	Invoice	Water Dept 150 lb Chlorine Cylinder Return	02/15/2026	10.00	02/26	601-49430-216
7335179	1	Invoice	Water Dept 150 lb Chlorine Cylinder Return	02/15/2026	10.00	02/26	601-49430-216
Total HAWKINS INC (283):					2,096.98		
Ingram Library Services (880)							
94023678	1	Invoice	Books	01/28/2026	134.38	02/26	211-45500-210
Total Ingram Library Services (880):					134.38		
INTER CITY OIL CO (309)							
65502	1	Invoice	ULSD1 Clear	01/13/2026	1,655.13	02/26	101-43000-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
65506	1	Invoice	Fuel Oil #1 Dyed	01/26/2026	1,594.13	02/26	101-43000-212
Total INTER CITY OIL CO (309):					3,249.26		
J P COOKE CO (321)							
908975	1	Invoice	Pet Licenses	12/05/2025	93.95	02/26	101-42700-210
Total J P COOKE CO (321):					93.95		
LEAGUE OF MN CITIES (377)							
441770	2026	1	Invoice	Membership Dues 2026	01/01/2026	2,352.00	02/26 101-41110-433
Total LEAGUE OF MN CITIES (377):					2,352.00		
LINDE GAS & EQUIPMENT INC. (385)							
54726713	1	Invoice	Cylinder Rental	01/31/2026	587.24	02/26	101-43000-210
Total LINDE GAS & EQUIPMENT INC. (385):					587.24		
MENARDS (412)							
77884	1	Invoice	wwtp repairs/maintenance supplies	02/04/2026	38.97	02/26	602-49480-220
Total MENARDS (412):					38.97		
MINNESOTA DEPT OF LABOR & INDUSTRY (442)							
ABR0369572	1	Invoice	Pressure vessel & boiler license	01/31/2026	50.00	02/26	601-49430-430
ABR0369572	2	Invoice	Pressure vessel WASTEWATER	01/31/2026	25.00	02/26	602-49480-430
Total MINNESOTA DEPT OF LABOR & INDUSTRY (442):					75.00		
MINNESOTA ENERGY RESOURCES (445)							
5802528622	1	Invoice	Multipurpose Bldg	02/03/2026	2,471.59	02/26	101-45122-380
5802528622	2	Invoice	City Warehouse - PW	02/03/2026	1,304.95	02/26	101-43000-383
5802528622	3	Invoice	Rec Center	02/03/2026	459.04	02/26	101-43000-380
5802528622	4	Invoice	Community Center/Library	02/03/2026	5,242.14	02/26	101-41940-383
5802528622	5	Invoice	City Garage	02/03/2026	2,717.90	02/26	101-41940-383
5802528622	6	Invoice	Sewer plant	02/03/2026	9,833.96	02/26	602-49480-383
Total MINNESOTA ENERGY RESOURCES (445):					22,029.58		
MINNESOTA POWER (453)							
1096288316	1	Invoice	2026 CITY LIGHTING	02/03/2026	76,994.77	02/26	101-43000-387
Total MINNESOTA POWER (453):					76,994.77		
Minnesota Public Safety Group (455)							
26-14	1	Invoice	Monthly Fire Training	01/31/2026	266.00	02/26	101-42260-331
Total Minnesota Public Safety Group (455):					266.00		
MN PUBLIC FACILITIES AUTHORITY (475)							
FEB 2026 G	1	Invoice	CW_01 MPFA-07-0017-R-FY10 bond interest	02/12/2026	1,800.00	02/26	602-49480-611
FEB 2026 G	2	Invoice	CW_02 MPFA-CWRF-L-016-FY19 bond interest	02/12/2026	16,880.00	02/26	602-49480-611
FEB 2026 G	3	Invoice	CW_03 MPFA-CWRF-L-054-FY21 bond interest	02/12/2026	1,560.00	02/26	602-49480-601
FEB 2026 G	4	Invoice	CW_04 MPFA-CWRF-L-004-FY24 bond interest	02/12/2026	2,393.76	02/26	602-49480-601
Total MN PUBLIC FACILITIES AUTHORITY (475):					22,633.76		

475

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
OFFICE OF MN IT SERVICES (523)							
W26010628	1	Invoice	Library Phone	02/12/2026	126.12	02/26	211-45500-321
Total OFFICE OF MN IT SERVICES (523):					126.12		
RANGE AUTO PARTS CO (575)							
18159	1	Invoice	C20UB Amo Blades - Fire Department	12/18/2025	37.98	02/26	101-42260-400
18229	1	Invoice	PW PARTS F150	01/29/2026	239.28	02/26	101-43000-220
18240	1	Invoice	PW various supplies	02/04/2026	541.21	02/26	101-43000-220
18242	1	Invoice	Boost Pro Battery Jumper - Fire Department	02/04/2026	359.00	02/26	101-42260-400
Total RANGE AUTO PARTS CO (575):					1,177.47		
RANGE PAPER (581)							
15447	1	Invoice	CITY OFFICE OPERATING SUPPLIES CLEANING SUPPLIES	02/11/2026	418.23	02/26	101-41930-210
Total RANGE PAPER (581):					418.23		
RMB ENVIRONMENTAL LABORATORIES (602)							
H021685	1	Invoice	Influent/Effluent WTP testing	01/13/2026	217.36	02/26	601-49430-438
H021752	1	Invoice	WTP testing	01/20/2026	182.00	02/26	601-49430-438
H021805	1	Invoice	WTP testing	01/27/2026	204.00	02/26	601-49430-438
H021867	1	Invoice	WTP testing	01/31/2026	204.00	02/26	601-49430-438
H021879	1	Invoice	WTP testing	02/05/2026	57.48	02/26	601-49430-438
H021920	1	Invoice	WTP testing	02/10/2026	194.37	02/26	601-49430-438
Total RMB ENVIRONMENTAL LABORATORIES (602):					1,059.21		
Schweigart, Jason (621)							
02172026	1	Invoice	Clothing Allowance	02/17/2026	345.17	02/26	101-43000-418
Total Schweigart, Jason (621):					345.17		
SEH Inc. (623)							
503343	1	Invoice	#179543 GILBM ATT C-Band@GILBERT WT	02/11/2026	1,434.19	02/26	602-49480-300
503926	1	Invoice	#186298 GILBM Community Center	02/12/2026	7,135.03	02/26	101-41940-500
Total SEH Inc. (623):					8,569.22		
SHOPP, TIM (636)							
02072026	1	Invoice	Build & Install additional shelving for bookcases	02/07/2026	129.73	02/26	211-45500-200
Total SHOPP, TIM (636):					129.73		
SHRED-it USA (637)							
8013427463	1	Invoice	CITY HALL SHRED SERVICES	02/13/2026	104.88	02/26	101-41400-300
Total SHRED-it USA (637):					104.88		
TITAN MACHINERY - ROGERS (698)							
PS1079075	1	Invoice	PW heater core, thermostat for 721E Loader	02/04/2026	313.40	02/26	101-43000-220
PS1079075	2	Invoice	Freight	02/04/2026	13.82	02/26	101-43000-210
Total TITAN MACHINERY - ROGERS (698):					327.22		
TRENTI LAW FIRM (706)							
143670	1	Invoice	GENERAL MATTERS-City Legal Fees	02/04/2026	3,127.00	02/26	101-41610-304
143671	1	Invoice	Criminal FEES - PD Legal Fees	02/04/2026	3,115.80	02/26	101-42110-304

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total TRENTI LAW FIRM (706):					6,242.80		
USA BLUE BOOK CUST#40578 (723)							
948113	1	Invoice	WATER CHEM	01/29/2026	322.16	02/26	601-49430-216
948113	2	Invoice	FREIGHT	01/29/2026	46.10	02/26	601-49430-322
Total USA BLUE BOOK CUST#40578 (723):					368.26		
USABLE LIFE (724)							
6413889	1	Invoice	CITY CLERK OFFICE	01/16/2026	91.47	02/26	101-41400-130
6413889	2	Invoice	POLICE	01/16/2026	81.90	02/26	101-42110-130
6413889	3	Invoice	STREETS	01/16/2026	184.55	02/26	101-43000-130
6413889	4	Invoice	WATER	01/16/2026	48.74	02/26	601-49430-130
6413889	5	Invoice	SEWER	01/16/2026	88.52	02/26	602-49480-130
6413889	6	Invoice	HRA	01/16/2026	84.58	02/26	101-49200-130
6548465	1	Invoice	CITY CLERK OFFICE	02/14/2026	91.47	02/26	101-41400-130
6548465	2	Invoice	POLICE	02/14/2026	81.90	02/26	101-42110-130
6548465	3	Invoice	STREETS	02/14/2026	184.55	02/26	101-43000-130
6548465	4	Invoice	WATER	02/14/2026	48.74	02/26	601-49430-130
6548465	5	Invoice	SEWER	02/14/2026	88.52	02/26	602-49480-130
6548465	6	Invoice	HRA	02/14/2026	84.58	02/26	101-49200-130
Total USABLE LIFE (724):					1,159.52		
USIC locating service (726)							
787363	1	Invoice	After Hours/Locates	01/31/2026	577.50	02/26	604-49570-315
Total USIC locating service (726):					577.50		
VERIZON WIRELESS (731)							
6135067960	1	Invoice	218-410-1566 Gilbert PD	01/03/2026	25.12	02/26	101-42110-321
Total VERIZON WIRELESS (731):					25.12		
VISA (739)							
2/1/2026 C. D	1	Invoice	pd uniform allowance	02/01/2026	500.08	02/26	101-42110-417
2/1/2026 CIT	1	Invoice	Campground-Firefly	02/01/2026	584.50	02/26	224-45183-300
2/1/2026 CIT	2	Invoice	W2 prep and mailing	02/01/2026	395.22	02/26	101-41400-300
2/1/2026 CIT	3	Invoice	CH Operating Supplies for new year	02/01/2026	934.66	02/26	101-41400-210
2/1/2026 CIT	4	Invoice	IT Supplies etc.	02/01/2026	555.62	02/26	101-41400-316
2/1/2026 CIT	5	Invoice	Council plaquard	02/01/2026	15.11	02/26	101-41110-210
2/1/2026 J. J	1	Invoice	pd uniform allowance	02/01/2026	100.00	02/26	101-42110-417
2/1/2026 J. J	2	Invoice	pd uniform allowance - boots	02/01/2026	238.18	02/26	101-42110-417
2/1/2026 LIB	1	Invoice	Library operating supplies	02/01/2026	212.35	02/26	211-45500-210
2/1/2026 SA	1	Invoice	Landfill	02/01/2026	502.90	02/26	603-43200-386
2/1/2026 T. T	1	Invoice	pd operating supplies	02/01/2026	90.85	02/26	101-42110-210
2/1/2026 T. T	2	Invoice	pd uniform allowance	02/01/2026	139.95	02/26	101-42110-417
2/1/2026 T. T	3	Invoice	AT&T	02/01/2026	271.11	02/26	101-42110-321
2/1/2026 T. T	4	Invoice	pd training/travel expenses	02/01/2026	91.66	02/26	101-42110-331
2/1/2026 T. T	5	Invoice	interest	02/01/2026	12.09	02/26	101-41400-430
2/1/2026 WT	1	Invoice	MN DNR Water Permit	02/01/2026	353.71	02/26	601-49430-433
2/1/2026 WT	2	Invoice	Annual Water Reporting - Homeland Security	02/01/2026	204.30	02/26	601-49430-438
2/1/2026 WT	3	Invoice	postage	02/01/2026	12.05	02/26	601-49430-322
2/1/2026 WT	4	Invoice	interest	02/01/2026	4.79	02/26	601-49430-610
2/1/2026 WT	5	Invoice	Card adjustment	02/01/2026	24.62	02/26	601-49430-430

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total VISA (739):					5,243.75		
Grand Totals:					235,456.69		

Report GL Period Summary

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

CITY OF GILBERT
EMPLOYEE TIMESHEET

EMPLOYEE NAME Halik, Bruce

PAY PERIOD

2-1-26 TO 2-14-26

Date	Total Hours	City Hall	Comm Center	Streets	Recreation	Garbage Truck	Cemetery	Recycling	Water	Call Out	Sever	Sick	Vac or PH	Comp Time	Description
Sun 2-1-26															
Mon 2-2	8												8		VAC - Time
Tues 2-3	8					2 3/4							5 1/4		G-TRUCK. VAC - Time
Wed 2-4	8												8		VAC Time
Thurs 2-5	8												8		VAC Time
Fri 2-6	8			5		3									G-TRUCK, head snow
Sat 2-7															
Sun 2-8															
Mon 2-9	8			8											SANDPILE, Snow Blow
Tues 2-10	8			5		3									G-TRUCK, Clean Union Recycling, meetings
Wed 2-11	8			8											Biweekly Safety meeting Push Snow Back
Thurs 2-12	8			8											Big Snow Blowout loadings, Hauling snow
Fri 2-13	8			3 1/4		2 1/2							2 1/4		2 1/4 off VAC time. G-TRUCK, SCAAP RDS
Sat 2-14															
Total Hours	80														

	Begin Bal	Earned	Used	End Bal
Vacation	57.04	6.15	3 1/2	131.69
Sick	28.56	5.54	2	84.11
Comp Time	85.56	2	2	85.56
Personal Holiday	16	2	2	16

Regular Hrs 48.5
 OT Hrs 0
 Comp Hrs Used 0
 Sick 0
 Vacation 3 1/2
 Holiday 0
 Personal Holiday 0

Hrs Pd 0 # Hrs Comp 0

certify that all duty charged to this pay period was worked or taken and approved according to law.

Employee's Signature Bruce Halik

I certify that type of duty charged is authorized and correct.

Supervisor's Signature [Signature]

2026

CITY OF GILBERT
EMPLOYEE TIMESHEET

PAY PERIOD 2-1-2-14

EMPLOYEE NAME JASON SCHWEIGART

Date	Total Hours	City Hall	Comm Center	Streets	Recreation	Garbage Truck	Cemetery	Recycling	Water	Call Out	Garage	Sick	Vac or PH	Comp Time	Description
Sun															
Mon	10			10							8				Plow Roads work on dump truck also work on quad car Alison work on back
Tues	8										6				haul snow work on F150 work on Alison work on back work on Alison work on back
Wed	10			4							8				work on Alison work on back work on Alison work on back
Thurs	8										8				work on Alison work on back work on Alison work on back
Fri	8														work on Alison work on back work on Alison work on back
Sat															
Sun															
Mon	8										8				work on dump truck also work on back
Tues	8										8				work on dump truck also work on back
Wed	8										8				work on dump truck also work on back
Thurs	8			8							5				haul snow work on dump truck
Fri	8													3	work on dump truck
Sat															
Total Hours	84														

Begin Bal	44.22	Earned	1.54	Used		End Bal	45.76
Vacation	345.57	Sick	3.69	Comp Time	3 hrs		349.26
Personal Holiday	83.00						83.00
	16						16

I certify that all duty charged to this pay period was worked or taken and approved according to law.

[Signature]
Employee's Signature

I certify that type of duty charged is authorized and correct.

[Signature]
Supervisor's Signature

Regular Hrs 77 # Hrs Pd 2 # Hrs Comp 3

OT Hours 4

Comp Hrs Used 3

Sick _____

Vacation _____

Holiday _____

Personal _____

Holiday _____

EMPLOYEE NAME: CURRENT TWO WEEK PAY PERIOD PAY PERIOD: 2/1 - 2/14

DATE	TOTAL Hrs	REG Hrs	OVER TIME	CALL OUT	LEAD Hrs	DAYS ON CALL (X)	TRAINING	SICK Hrs	VACATION HRS	PERSONAL HOLIDAY	COMP	COMMENTS/ DESCRIPTION
SUN 2/1	3		3			X						what books + on call
MON 2/2	8	8				X						WVTP + on call
TUE 2/3	8	8										WVTP + on call
WED 2/4	8	8										WVTP + on call
THUR 2/5	6.5	6.5									1.5	WVTP + 1.5 hrs Comp
FRI 2/6	8	8										WVTP
SAT 2/7												
SUN 2/8												
MON 2/9	8	8							8			Vacation
TUE 2/10	8	8							8			Vacation
WED 2/11	8	8							8			Vacation
THUR 2/12	8	8										WVTP
FRI 2/13	8	8										WVTP
SAT 2/14												
Total Hours		46.5	3			2			24			

I certify that all duty charged to this pay period was worked or taken and approved according to law
 [Signature] Employee's Signature

I certify that type of duty charged is authorized and correct
 [Signature] Supervisor's Signature

	Regular Hrs	Over Time	Comp Used	Sick	Vacation	Personal Holiday	Holiday	Days On Call	Lead Hrs
Regular Hrs	54.5								
Over Time		3							
Comp Used			1.5						
Sick									
Vacation					24				
Personal Holiday									
Holiday									
Days On Call								2	
Lead Hrs									

	Begin Bal	Earned	Used	End Bal
Vacation	39.96	1.54	24	17.52
Sick	152.85	3.69		156.54
Comp Time	60	4.5	1.5	63
Personal Holiday	16			16

THE CURRENT PRACTICE WITH THIS PAY PERIOD WOULD BE TO HAND IN TIME CARDS ON MONDAY THE 16TH.

EMPLOYEE NAME Remlen, Justin

PAY PERIOD 2/1 - 2/14/26

Date	Total Hours	OT	Rey	Lead	Holiday	Garbage/Trial	Cemetery/Recycling	Water	Cell Out	Sawar	Sick	Vac or PH	Comp Time	Description
Sun 2/1/26	8		8											
Mon 2/2	8		8											WTP
Tues 2/3	8		8											WTP
Wed 2/4	8		8											Sick Day
Thurs 2/5	8		8											WTP
Fri 2/6	8													Sick Day
Sat 2/7	2.5	2.5												WTP
Sun 2/8	2.5	2.5												WTP
Mon 2/9	8	7.5								9.5		0.5		WTP
Tues 2/10	8	8												WTP
Wed 2/11	8													Sick Day
Thurs 2/12	8		8											WTP
Fri 2/13	8		8											WTP
Sat 2/14														WTP
Total Hours	85	5	55.5					16		39.5	24		0.5	

	Regin Bal	Amount	Used	And Bal
Vacation	78.75	3.08	-	82.03
Sick	24.1	5.54	24.0	23.64
Camp Time	82.84	1.5	0.5	83.84
Personal Holiday	16.0	-	-	16.0

I certify that all duty charged to this pay period was worked or taken and approved according to law

[Signature]
Employee's Signature

I certify that type of duty charged is authorized and correct

[Signature]
Supervisor's Signature

Lead
Regular Hrs 55.5
OT Hours 5
Camp Hrs Used 0.5
Sick 24
Vacation
Holiday
Personal
Holiday
On Call 8 days

CITY OF GILBERT
EMPLOYEE TIMESHEET

PAY PERIOD FEB 1 2026 FEB 14 2026

EMPLOYEE NAME: Lautigar, Sam

Date	Total Hours	City Hall	Comm Center	Street	Rec	Garbage Truck	Cemetery	Recycling	Water	Electric	Camp	Call Out	Sewer	Sick	Vac or PH	Comp Time	Description
Sun 2/1																	
Mon 2/2	10			10													STREET LIGHTS, SIDEWALKS, STAIRS, STAIRS
Tues 2/3	8	1		2						1			4				MANHOLE BANKS, STAMPING, SEE, RECORD
Wed 2/4	10			5													LOTS OF WORK, SIDEWALKS, STAIRS, STAIRS
Thurs 2/5	8	1	1	4	2												CITY HALL, SIDEWALKS, STAIRS, STAIRS
Fri 2/6	8	3		4													MAP CITY HALL, SIDEWALKS, STAIRS, STAIRS
Sat 2/7																	
Sun 2/8																	
Mon 2/9	8	5								1			1				FORCES FOR WORK, SIDEWALKS, STAIRS, STAIRS
Tues 2/10	8			8													EST. WORK, STREET LIGHT ISSUES
Wed 2/11	8			8													STAIRS, MEETING
Thurs 2/12	8			8													SNOW REMOVAL
Fri 2/13	8	1	1	3						1			1				SAFETY MEETING, STAIRS, STAIRS
Sat 2/14																	
Total Hours	84																

	Begin Bal	Earned	Used	End Bal
Vacation	264.31	9.23		273.54
Sick	720	5.54		725.54
Comp Time	83.75			83.75
Personal Holiday	16			16

Regular Hrs: 79, # Hrs Pd: 4, # Hrs Comp: 4
 OT Hours: 4
 Comp Hrs Used: 1
 Sick: 1
 Vacation: 1
 Holiday: 1
 Personal Holiday: 1

I certify that all duty charged to this pay period was worked or taken and approved according to law.
 Employee's Signature: [Signature]
 I certify that type of duty charged is authorized and correct.

Supervisor's Signature

CITY OF GILBERT
EMPLOYEE TIMESHEET

EMPLOYEE NAME Salo, Trudy
PAY PERIOD 2/1/26 - 2/14/26

Date	Total Hours	City Hall	Comm Center	Streets	Recreat	Water	Call Out	Sewer	Sick	Vac or PH	Comp Time	Description
Sun 2/1	8				✓	18						for reports
Mon 2/2	8					8		7.5			5	Initial no hip state PMS
Tues 2/3	8					8		7.5			5	Lunch break Mishap Sick pay
Wed 2/4	8					2		6				
Thurs 2/5	8					8						
Fri 2/6	8					8		8				
Sat 2/7	8					8		1				Work phone
Sun 2/8	8					7		5	3			Work phone
Mon 2/9	8					8		3				Work phone
Tues 2/10	8					8		3				Work phone
Wed 2/11	8					8		3				Work phone
Thurs 2/12	8					8		3				Work phone
Fri 2/13	8					8		3				Work phone
Sat 2/14	4					4		3				Work phone
Total Hours	84											

	Begin Bal	Earned	Used	End Bal
Vacation	120.91	6.15	0	127.06
Sick	408.25	5.54	3	410.83
Comp Time	66.625	6	1	71.625
Personal Holiday	116	0	0	116

4 Days on call

I certify that all duty charged to this pay period was worked or taken and approved according to law.

[Signature]
Employee's Signature

I certify that type of duty charged is authorized and correct

[Signature]
Supervisor's Signature

Regular Hrs	76
OT Hours	4
Comp Hrs Used	1
Sick	3
Vacation	1
Holiday	1
Personal Holiday	1
4 on call	

CITY OF GILBERT
EMPLOYEE TIMESHEET RINK ATTENDANT

EMPLOYEE NAME

ATILAK BALSO

PAY PERIOD 2-2-26 - 2-26-26

Date	Time In	Time Out	Time In	Time Out	Rink Hours Worked	Other	TOTAL HOURS	Description
Mon 2-2-26	2:45	9:15			6.5			
Tues 2-3-26	7:30	9:00			6.5			
Wed 2-4-26	1:45	7:45			4			
Thurs								
Fri								
Sat								
Sun								
Mon 2-9-26	2:30	9:30			7			
Tues 2-10-26	7:30	9:00			6.5	3.5 PLS		
Wed								
Thurs								
Fri								
Sat								
Sun								
Total Hours								

I certify that all duty charged to this pay period was worked or taken and approved according to law.
[Signature]
Employee's Signature

I certify that type of duty charged is authorized and correct.
[Signature]
Supervisor's Signature

CITY OF GILBERT
 EMPLOYEE TIMESHEET RINK ATTENDANT

EMPLOYEE NAME: Joseph Stedola PAY PERIOD: 2-1-26/2-4-26

Date	Time In	Time Out	Time In	Time Out	Rink Hours Worked	Other	TOTAL HOURS	Description
Mon								
Tues								
Wed								
Thurs	2-5-26 3:00	8:45			5.75			
Fri	2-6-26 3:00	9:15			6.25			
Sat								
Sun								
Mon								
Tues								
Wed	2-11-26 3:00	9:00			6			
Thurs	2-12-26 3:00	8:45			5.75			
Fri	2-13-26 3:00	8:45			5.75			
Sat								
Sun								
Total Hours					29.5		29.5	regular

I certify that all duty charged to this pay period was worked or taken and approved according to law.

Joseph Stedola
 Employee's Signature

I certify that type of duty charged is authorized and correct.

[Signature]
 Supervisor's Signature

CITY OF GILBERT
EMPLOYEE TIMESHEET RINK ATTENDANT

EMPLOYEE NAME: William Maki PAY PERIOD: 1-1-26 thru 1-14-26

Date	Time In	Time Out	Time In	Time Out	Rink Hours Worked	Other	TOTAL HOURS	Description
Sun 1-1-26	11:30	7:30			8.0			
Mon 1-2								
Tues 1-3								
Wed 1-4								
Thurs 1-5								
Fri 1-6								
Sat 1-7-26	11:30	7:30			8.0			
Sun 1-8-26	11:30	6:30			7.0			
Mon 1-9								
Tues 1-10								
Wed 1-11								
Thurs 1-12								
Fri 1-13								
Sat 1-14-26	11:00	7:00			8.0			
Total Hours					31.0		31	regular

I certify that all duty charged to this pay period was worked or taken and approved according to law.

William Maki
Employee's Signature

I certify that type of duty charged is authorized and correct.

S:/Payroll/TIMESHEETS/RINK

Supervisor's Signature

[Signature]

CITY OF GILBERT
EMPLOYEE TIMESHEET

EMPLOYEE NAME GUNDERSON, JAMES

PAY PERIOD

2-1 to 2-14

Date	Total Hours	City Hall	Comm Center	Streets	Recreation	Garbage Truck	Cemetery/Recycling	Water	Call Out	Sewer	Sick	Vac or PH	Comp Time	Description
Sun														
Mon 2-2	8										8			SICK
Tues 2-3	8										8			"
Wed 2-4	8										8			"
Thurs 2-5	8										8			"
Fri 2-6	8										8			"
Sat														
Sun														
Mon 2-9	8										8			SICK
Tues 2-10	8										8			"
Wed 2-11	8										8			"
Thurs 2-12	8										8			"
Fri 2-13	8										8			"
Sat														
Total Hours														

I certify that all duty charged to this pay period was worked or taken and approved according to law.

[Signature]
Employee's Signature

I certify that type of duty charged is authorized and correct.

[Signature]
Supervisor's Signature

	Begin Bal	Earned	Used	End Bal
Vacation	170.33	6.15	0	176.48
Sick	258.78	5.54	80	184.32
Comp Time	1		0	1
Personal Holiday	2		0	2

Regular Hrs 0 # Hrs Pd 0 # Hrs Comp 0
 OT Hours 0
 Comp Hrs Used 0
 Sick 80
 Vacation 0
 Holiday 0
 Personal Holiday 0

Gilbert Public Library



Employee's name

LAURA BARTOLETTI
2026

Pay Period

02-01-2026
02-14-2026

PAY PERIODS	Week One							Week Two							Total Hours	
	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat		Paydate
12/21/25			3:55	2:55							2:55				1/9/26	10
1/4/26			3:45			2:45				2 1/2 hrs					1/23/26	10
1/18/26			3:45		2:45					3 hrs					2/6/26	9 hr
2/1/26				2:45						2 1/4 hrs					2/20/26	10
2/15/26															3/6/26	
3/1/26															3/20/26	
3/15/26															4/3/26	
3/29/26															4/17/26	
4/12/26															5/1/26	
4/26/26															5/15/26	
5/10/26															5/29/26	
5/24/26															6/12/26	
6/7/26															6/26/26	
6/21/26															7/10/26	

I certify that all duty charged to this pay period was worked or taken and approved according to law.

I certify that type of duty charged is authorized and correct and that sick leave was taken for incapacitating illness or other authorized purpose.

Hours 10 hrs
 Regular _____
 Holiday _____
 Vacation _____
 PTO/Sick _____

LAURA BARTOLETTI

Employee's Signature 02-13-26

M. Susan [Signature]

Supervisor's Signature

Note: Keep an unsigned Master copy of all hours worked in the library. Sign the photocopied timesheet to hand into City Hall.

Gilbert Public Library



Employee's name Gina Chapman

Pay Period 2/1/26 - 2/14/26

PAY PERIODS	Week One							Week Two							Total Hours	
	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat		Paydate
12/21/25			7	5	8:10	6:10			8:10	8:55 PTO	8:10				1/9/26	58.85
1/4/26		6.5	6	6	6	4.75			6.5	6.5	6.5	5.75	6		1/23/26	58
1/18/26		4.5	6	5.5	6.5	2.25			6.5	6.25	6.75	5.75	8		2/6/26	58
2/1/26		6	6	6.5	6.5	5.5			6.25	4.5	5	6	5.75		2/20/26	58
2/15/26															3/6/26	
3/1/26															3/20/26	
3/15/26															4/3/26	
3/29/26															4/17/26	
4/12/26															5/1/26	
4/26/26															5/15/26	
5/10/26															5/29/26	
5/24/26															6/12/26	
6/7/26															6/26/26	
6/21/26															7/10/26	

I certify that type of duty charged is authorized and correct and that sick leave was taken for incapacitating illness or other authorized purpose.

I certify that all duty charged to this pay period was worked or taken and approved according to law.

Hours 58

Regular _____
 Holiday _____
 Vacation _____
 PTO/Sick _____

Gina Chapman
 Employee's Signature

M. Susan Robbins
 Supervisor's Signature

Note: Keep an unsigned Master copy of all hours worked in the library. Sign the photocopied timesheet to hand into City Hall.

Gilbert Public Library



Pay Period 2/1/26 - 2/14/26

Employee's name Holly Kutsi

Employee's name

PAY PERIODS	Week One							Week Two							Total Hours	
	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat		Paydate
12/21/25		4 PTO	4 REG	4 REG	4 PTO	4 PTO			4 PTO	4 PTO	0	0	0	0	1/9/26	40
1/4/26		4	4	4	4	4			6	6	6	6	0	0	1/23/26	44
1/18/26		4	4	4	4	0			5	5	5	5	4.5	4.5	2/6/26	40
2/1/26		4	4	4	4	4			4	4	4	4	4	4	2/20/26	40
2/15/26															3/6/26	
3/1/26															3/20/26	
3/15/26															4/3/26	
3/29/26															4/17/26	
4/12/26															5/1/26	
4/26/26															5/15/26	
5/10/26															5/29/26	
5/24/26															6/12/26	
6/7/26															6/26/26	
6/21/26															7/10/26	

I certify that all duty charged to this pay period was worked or taken and approved according to law.

I certify that type of duty charged is authorized and correct and that sick leave was taken for incapacitating illness or other authorized purpose.

Hours 40
 Regular _____
 Holiday _____
 Vacation _____
 PTO/Sick _____


 Employee's Signature


 Supervisor's Signature

Note: Keep an unsigned Master copy of all hours worked in the lib library. Sign if the phc occupied timesheet to hand into City Hall.

Gilbert Public Library



Employee's name

M. Subhan Dabbas

Pay Period 2/1 to 2/14/24

PAY PERIODS 2024	Week One							Week Two							Total Hours	
	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat		Paydate
12/21/25		8	8	8	8H	8A			8M	8M	8M	8M	8M	8V	1/9/26	80
1/4/26		8.5	8.5	8.5	8.5	8.5			8	8	8	8	8	8	1/23/26	80
1/18/26		8	8	8	8	8P			8	8	8	8	8	8	2/6/26	80
2/1/26		8	8	8	8	8			8	8	8	8	8	8	2/20/26	80
2/15/26															3/6/26	
3/1/26															3/20/26	
3/15/26															4/3/26	
3/29/26															4/17/26	
4/12/26															5/1/26	
4/26/26															5/15/26	
5/10/26															5/29/26	
5/24/26															6/12/26	
6/7/26															6/26/26	
6/21/26															7/10/26	

I certify that type of duty charged is authorized and correct and that sick leave was taken for incapacitating illness or other authorized purpose.

I certify that all duty charged to this pay period was worked or taken and approved according to law.

Hours 80

- Regular _____
- Holiday _____
- Vacation _____
- PTO/Sick _____
- PERF _____

M. Subhan Dabbas
Employee's Signature

M. Subhan Dabbas
Supervisor's Signature

Note: Keep an unsigned Master copy of all hours worked in the ill library. Sign the photocopied timesheet to hand into City Hall.

GILBERT POLICE DEPARTMENT

Employee Time Sheet

Pay Period: 2/1/2026 - 2/14/2026

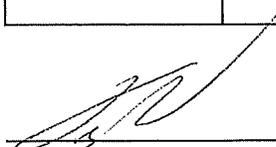
EMPLOYEE:

Chelsea Trucano

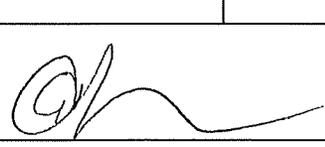
DATE	HOUR	SHIFT	OVERTIME	REASON
2/1/2026	12	0600-1800		
2/2/2026	12	0600-1800		
2/3/2026	12	0600-1800		
2/4/2026	Gov.	Gov.		
2/5/2026				
2/6/2026				
2/7/2026	8	1900-0300	8	SHIFT COVERAGE
2/8/2026				
2/9/2026	12	0600-1800		
2/10/2026	12	0600-1800		
2/11/2026	12	0600-1800		
2/12/2026	Gov.	Gov.		
2/13/2026				
2/14/2026				
	TOTAL 80		TOTAL 8	

TOTAL HOURS	REGULAR HOURS	OVERTIME HOURS	SUNDAYS WORKED	**HOLIDAY PAY**
80	72	8	12	

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED	TRAINING HOURS



Chief



Employee's Signature

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for incapacitating approved illness or other authorized purpose

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours	280.23			280.23
Sick Time Hours	631.4	4.62		636.02
Personal Leave	36			36
Comp Time				

GILBERT POLICE DEPARTMENT

Employee Time Sheet

Pay Period: 2/1/2026 - 2/14/2026

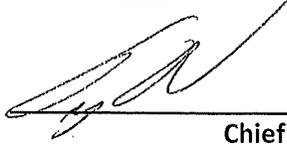
EMPLOYEE:

Megan MacLean

DATE	HOUR	SHIFT	OVERTIME	REASON
2/1/2026				
2/2/2026	8	0800-1600		
2/3/2026	8	0800-1600		
2/4/2026	8	0800-1600		
2/5/2026	8	0800-1600		
2/6/2026	8 SL			
2/7/2026				
2/8/2026				
2/9/2026	4	11:30-15:30		
2/10/2026	8	0800-1600		
2/11/2026	8	0800-1600		
2/12/2026	8	0800-1600		
2/13/2026	8	0800-1600		
2/14/2026				
	TOTAL 68		TOTAL	

TOTAL HOURS	REGULAR HOURS	OVERTIME HOURS	SUNDAYS WORKED	**HOLIDAY PAY**
68	68			

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED	TRAINING HOURS
	8	4			



Chief

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for incapacitating approved illness or other authorized purpose



Employee's Signature

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours	120			120
Sick Time Hours	201.76	4.62	8	198.38
Personal Leave	36		4	32
Comp Time				

GILBERT POLICE DEPARTMENT

Employee Time Sheet

Pay Period: 2/1/2026-2/14/2026

EMPLOYEE: John Zupancic

DATE	HOUR	SHIFT	OVERTIME	REASON
2/1/2026	12	6p-6a		
2/2/2026	12	6p-6a		
2/3/2026	12	6p-6a		
2/4/2026	12	6p-6a		
2/5/2026				
2/6/2026				
2/7/2026				
2/8/2026				
2/9/2026	12	6p-6a		
2/10/2026	12	6p-6a		
2/11/2026	12	6p-6a		
2/12/2026	12	6p-6a		
2/13/2026	8	7p-3a	8	Friday Split Shift Coverage
2/14/2026				
	TOTAL 104		TOTAL 8	

TOTAL HOURS	REGULAR HOURS	OVERTIME HOURS	SUNDAYS WORKED	**HOLIDAY PAY**
104	96	8	12	0

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED	TRAINING HOURS
0	0	0	0	0	0



Chief



Employee's Signature

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for incapacitating approved illness or other authorized purpose

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours				
Sick Time Hours				
Personal Leave				
Comp Time				

GILBERT POLICE DEPARTMENT

Employee Time Sheet

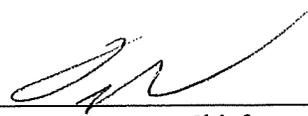
Pay Period: 02/01/2026 thru 02/14/2026

EMPLOYEE: Joseph Bradach

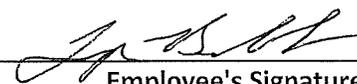
DATE	HOUR	SHIFT	OVERTIME	REASON
2/1/2026				
2/2/2026				
2/3/2026				
2/4/2026				
2/5/2026	12	lea-lep		
2/6/2026	12	lea-lep		
2/7/2026	12	lea-lep		
2/8/2026	12	lea-lep		
2/9/2026				
2/10/2026				
2/11/2026				
2/12/2026				
2/13/2026	12	lea-lep		
2/14/2026	12	lea-lep		
	TOTAL 72		TOTAL 0	

TOTAL HOURS	REGULAR HOURS	OVERTIME HOURS	SUNDAYS WORKED	**HOLIDAY PAY**
72	72		12	

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED	TRAINING HOURS



Chief



Employee's Signature

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for incapacitating approved illness or other authorized purpose

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours				
Sick Time Hours				
Personal Leave				
Comp Time				

GILBERT POLICE DEPARTMENT

Employee Time Sheet

Pay Period: 02/01/2026 thru 02/14/2026

EMPLOYEE:

Jacob Jarvela

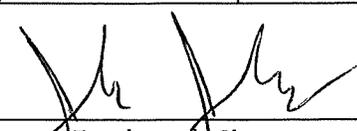
DATE	HOUR	SHIFT	OVERTIME	REASON
2/1/2026				
2/2/2026				
2/3/2026				
2/4/2026				
2/5/2026	12	6P-6A		
2/6/2026	12	6P-6A		
2/7/2026	12	6P-6A		
2/8/2026	12	6P-6A		
2/9/2026				
2/10/2026				
2/11/2026				
2/12/2026				
2/13/2026	12	6P-6A		
2/14/2026	12	6P-6A		
	TOTAL 72		TOTAL -	

TOTAL HOURS	REGULAR HOURS	OVERTIME HOURS	SUNDAYS WORKED	**HOLIDAY PAY**
72	72	-	12	-

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED	TRAINING HOURS
-	-	-	-	-	-



Chief



Employee's Signature

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for incapacitating approved illness or other authorized purpose

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours				
Sick Time Hours				
Personal Leave				
Comp Time				

GILBERT POLICE DEPARTMENT

Employee Time Sheet

Pay Period: 2/1/2026 - 2/14/2026

EMPLOYEE:

Ty Techar

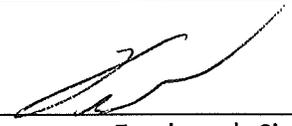
DATE	HOUR	SHIFT	OVERTIME	REASON
2/1/2026				
2/2/2026	8	7A-3P		
2/3/2026	8	7A-3P		
2/4/2026	12	6A-6P		
2/5/2026	Sick	Sick		
2/6/2026	Sick	Sick		
2/7/2026				
2/8/2026				
2/9/2026	4	4P-9P		Biwabik Council/Work
2/10/2026	8	7A-3P		
2/11/2026	8	7A-3P		
2/12/2026	12	6A-6P		
2/13/2026	8	7A-3P		
2/14/2026	8	7P-3A	8	Shift Cover
	TOTAL 72		TOTAL 8	

TOTAL HOURS	REGULAR HOURS	OVERTIME HOURS	SUNDAYS WORKED	**HOLIDAY PAY**
72	64	8	0	0

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED	TRAINING HOURS
0	16	0	0	0	0



Chief



Employee's Signature

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for incapacitating approved illness or other authorized purpose

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours				
Sick Time Hours				
Personal Leave				
Comp Time				

2/1/2026-2/14/2026

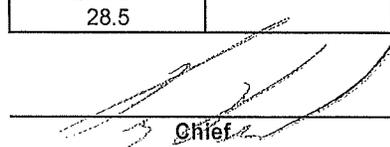
EMPLOYEE:

Michelle Johnson

DATE	HOUR	SHIFT	REASON
2/1/2026			
2/2/2026		Vac	
2/3/2026		Vac	
2/4/2026		Vac	
2/5/2026		Vac	
2/6/2026			
2/7/2026			
2/8/2026			
2/9/2026	7	8:00-3:00	
2/10/2026	7	9:30-4:30	
2/11/2026	7.5	8:30-4:00	
2/12/2026	8	8:30-4:30	
2/13/2026	6	9:00-3:00	
2/14/2026			
	TOTAL		TOTAL

TOTAL HOURS	REGULAR HOURS	**HOLIDAY PAY**
64	35.5	

VACATION HOURS USED	SICK HRS USED	PERSONAL LEAVE HOURS	COMP TIME EARNED	COMP TIME USED
28.5				


Chief

I certify that type of duty charged is authorized and pay correct and that sick leave was taken for


Employee's Signature

I certify that all duty charged to this period was worked or taken according to law

	Beginning	Earned	Used	Ending Balance
Vacation Hours				
Sick Time Hours				
Personal Leave				
Comp Time				

CITY OF GILBERT
EMPLOYEE TIMESHEET

EMPLOYEE NAME Marion DeLage to 2/1/2026 to 2/14/2026 PAY PERIOD

Date	Time In	Time Out	Time In	Time Out	Hours Worked	Reg	OT	Holiday	Vacation	Sick	Personal Day	Comp Time (earned is +, used is -)	TOTAL HOURS	Description - Note if funeral since there isn't a column for it. (add to reg hours and just don't put time in or out)
Sun	2/1/2026													
Mon	2/2/2026	8:15 AM	5:15 PM		9	8.00	1.00						9.00	
Tues	2/3/2026	8:30 AM	12:00 PM	12:30 PM	7.5	7.50							7.50	
Wed	2/4/2026	7:15 AM	12:00 PM	12:30 PM	11.75	8.00	3.75				8.00		11.75	OFF/doctor Duluth
Thurs	2/5/2026													
Fri	2/6/2026	7:30 AM	12:00 PM	12:30 PM	9	8.00	1.00						9.00	
Sat	2/7/2026												0.00	
Sun	2/8/2026												0.00	
Mon	2/9/2026	8:05 AM	4:35 PM		8.5	8.00	0.50						8.50	
Tues	2/10/2026	8:15 AM	10:45 AM	1:45 PM	9.25	8.00	1.25						9.25	
Wed	2/11/2026	6:45 AM	12:00 PM	12:30 PM	10.25	8.00	2.25						10.25	
Thurs	2/12/2026	8:00 AM	12:00 PM	12:30 PM	8.25	8.00	0.25						8.25	
Fri	2/13/2026	7:30 AM	12:00 PM	12:30 PM	8.5	8.00	0.50						8.50	
Sat	2/14/2026												0.00	
Total Hours						71.50	10.50	0.00	0.00	0.00	8.00	0.00	90.00	

I certify that all duty charged to this pay period was worked or taken and approved according to law.

Marion DeLage
Employee's Signature

I certify that type of duty charged is authorized and correct.

Marion DeLage
Supervisor's Signature

	Begin Bal	Earned	Used	End Bal
Vacation				
Sick				
Personal Day				
Comp Time Used				

Regular Hrs	71.50
OT Hours	10.50
Holiday	0.00
Vacation	0.00
Sick	0.00
Personal Day	8.00
Comp	0.00
Funeral leave	90.00

CITY OF GILBERT
EMPLOYEE TIMESHEET

EMPLOYEE NAME Lynn Lorey PAY PERIOD 2/1/2026 to 2/14/2026

Date	Time In	Time Out	Time In	Time Out	Hours Worked	Reg	Holiday	Sick	Vacation	Personal Leave	OT	TOTAL HOURS	Description
Sun 2/1/2026													
Mon 2/2/2026	6:15 AM	2:15 PM	3:30 PM	6:30 PM		8.00					3.00	11.00	Special Closed Mtg MS left @ 2 and went home and did a zoom with SEH Matt, Chris & Bryan Lindsey regarding AT&T lease
Tues 2/3/2026	6:00 AM	2:00 AM	3:15 AM	4:15 AM		8.00					1.00	9.00	
Wed 2/4/2026	6:45 AM	5:30 PM				8.00					2.75	10.75	
Thurs 2/5/2026	6:00 AM	7:00 AM	8:30 AM	4:15 PM		8.00					0.75	8.75	Went to PT appt.
Fri 2/6/2026	6:45 AM	11:15 AM	12:15 PM	5:00 PM		8.00					1.00	9.00	went to Walgreens and Arby's
Sat 2/7/2026												0.00	
Sun 2/8/2026												0.00	
Mon 2/9/2026	6:00 AM	4:00 PM				8.00					2.00	10.00	
Tues 2/10/2026	6:15 AM	8:30 PM				8.00					6.50	14.50	AFSCME NEG @12:30, Council Meeting
Wed 2/11/2026	6:30 AM	3:00 PM				8.00					0.50	8.50	
Thurs 2/12/2026	6:30 AM	11:30 AM				5.00						5.00	Dentist appt in Duluth
Fri 2/13/2026	6:30 AM	10:00 AM	11:30 AM	4:15 PM		8.00					0.25	8.25	PT appt in am
Sat 2/14/2026												0.00	
Total Hours						77.00	0.00	0.00	0.00	0.00	17.75	94.75	

I certify that all duty charged to this pay period was worked or taken and approved according to law.

[Signature]
Employee's Signature

I certify that type of duty charged is authorized and correct.

Supervisor's Signature

	Begin Bal	Earned	Used	End Bal
Vacation	3.76	1.80	0.00	5.56
Sick	9.64	4.37	0.00	14.01
Personal Holiday	16.00	0.00	0.00	16.00

Regular Hrs 77.00
 OT Hours 17.75
 Sick 0.00
 Vacation 0.00
 Holiday 0.00
 Personal Holiday 0.00
 Funeral leave 0.00
 Total 94.75

S:\Payroll\TIMESHEETS

CITY OF GILBERT
EMPLOYEE TIMESHEET

EMPLOYEE NAME Hannah Dewhurst PAY PERIOD 2/1/2026 to 2/14/2026

Date	Time In	Time Out	Time In	Time Out	Hours Worked	Reg	OT	Holiday	Vacation	Sick	Personal Day	Comp Time (earned is +, used is -)	TOTAL HOURS	Description - Note if funeral since there isn't a column for it. (add to reg hours and just don't put time in or out)
Sun 2/1/2026														
Mon 2/2/2026	7:00 AM			3:00 PM	8								8.00	
Tues 2/3/2026	7:00 AM			3:00 PM	8								8.00	
Wed 2/4/2026	9:15 AM			3:15 PM	6							-0.50	6.50	
Thurs 2/5/2026	7:00 AM			3:00 PM	8								8.00	
Fri 2/6/2026										8.00			8.00	
Sat 2/7/2026													0.00	
Sun 2/8/2026													0.00	
Mon 2/9/2026	6:45 AM			3:15 PM	8.5								8.50	
Tues 2/10/2026	7:00 AM			3:00 PM	8								8.00	
Wed 2/11/2026	11:00 AM			3:30 PM	4.5					4.00	0.50		8.50	Appt in AM
Thurs 2/12/2026	7:00 AM			3:00 PM	8								8.00	
Fri 2/13/2026	7:00 AM			3:00 PM	8								8.00	
Sat 2/14/2026					8								0.00	
Total Hours						0.00	0.00	0.00	0.00	12.00	0.50	-0.50	79.50	

I certify that all duty charged to this pay period was worked or taken and approved according to law.

Hannah Dewhurst
Employee's Signature

I certify that type of duty charged is authorized and correct.
[Signature]
Supervisor's Signature

	Begin Bal	Earned	Used	End Bal
Vacation				
Sick				
Personal Day				
Comp Time				
Used				

Regular Hrs	67.50
OT Hours	0.00
Holiday	0.00
Vacation	0.00
Sick	12.00
Personal Day	0.50
Comp	-0.50
Funeral leave	

S:\Processes and procedures (SOP's)\Forms\timesheet.xls

Buyers Order



8371 Enterprise Drive N
Virginia, MN 55768
218-749-0720



Salesperson Details
Name: FRANK KVATERNIK Email: fkvaternik@mynorthland.com

Northland Ag & Turf - Mountain Iron
8371 N Enterprise Drive
Mountain Iron, MN 55768
218-749-0720

Buyer Information

CITY OF GILBERT 218-969-9253
16 S BROADWAY STREET AP@GILBERTMN.ORG
GILBERT, MN 55741

N/U	Year	Make	Model	Stock #	VIN	Width	Weight
New	2026	POLARIS	R26CCA5AB8	102315	3NSCCA5AXTE102315	4.88	1155

Pricing Details	
Manufacturer Base Price	\$9,999.00
Freight & Dealer Prep	\$350.00
Unit Subtotal	\$10,349.00
Other Extras & Fees	\$75.00
Net Selling Price	\$10,424.00
Amount Financed	\$10,424.00

Payment Options Matrix			
Down	\$0.00	\$0.00	\$1,000.00
0 Term	(\$1,737.33)	(\$1,737.33)	(\$1,570.67)
0 Term	\$0.00	\$0.00	\$0.00
6 Term	\$1,737.33	\$1,737.33	\$1,570.67
Estimated APR			

Customer Date

Dealer Representative #1 Date

NORTHLAND
MOTORSPORTS



Buyers Order



8371 Enterprise Drive N
Virginia, MN 55768
218-749-0720



Salesperson Details
Name: FRANK KVATERNIK Email: fkvaternik@mynorthland.com

Northland Ag & Turf - Mountain Iron
8371 N Enterprise Drive
Mountain Iron, MN 55768
218-749-0720

Buyer Information

CITY OF GILBERT 218-969-9253
16 S BROADWAY STREET AP@GILBERTMN.ORG
GILBERT, MN 55741

N/U	Year	Make	Model	Stock #	VIN
New	2025	CAN-AM	8FSD	005232	3JBUKAP4XSK005232

Pricing Details	
Manufacturer Base Price	\$18,999.00
Subtotal (Total Before Discount)	\$18,999.00
Discount	(\$1,499.00)
Unit Subtotal	\$17,500.00
Other Extras & Fees	\$75.00
Net Selling Price	\$17,575.00
Amount Financed	\$17,575.00

Payment Options Matrix			
Down	\$0.00	\$0.00	\$1,000.00
0 Term	(\$2,929.17)	(\$2,929.17)	(\$2,762.50)
0 Term	\$0.00	\$0.00	\$0.00
6 Term	\$2,929.17	\$2,929.17	\$2,762.50
Estimated APR			

Customer Date

Dealer Representative #1 Date





MTI Distributing
 Equipment Quote
 February 16, 2026



Sam Lautiger
 City of Gilbert

Quote Expiration Date: 3/18/2026

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	XV-UE11866	2020 Toro Workman GTX EFI - 4 Passenger, 63 hours w/ Bucket Seats, and Brush Guard	\$5,500.00	\$5,500.00
1	PPP	1-Year Platinum Protection Plus Coverage	Included	
NEW ACCESSORIES @ OMNIA PARTNERS CONTRACT PRICING				
1	07144	12v Electric Lift Kit	\$850.20	\$850.20
1	07922	4-Person Canopy	\$1,338.48	\$1,338.48
1	07923	Fold-Down Windshield	\$327.60	\$327.60
1	Labor	Installation Charges for New Accessories		
*Previously owned equipment is subject to prior sale				
Equipment Total				\$8,016.28
7.375% Sales Tax				Exempt
Total				\$8,016.28

Net 30 Terms with qualified credit
 Equipment delivery and set-up at no additional charge
 All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Josh Kravik
 Outside Sales Representative
 763-670-2799

Karen Wangenstein
 Inside Sales Representative
 763-592-5643

MTI Distributing, Inc. • 4830 Azelia Avenue N. #100 • Brooklyn Center, MN 55429



MTI Distributing
 Equipment Quote
 February 16, 2026



Sam Lautiger
 City of Gilbert

Quote Expiration Date: 3/18/2026

OMNIA PARTNERS CONTRACT PRICING - CONTRACT #2023261

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	07409	Toro Workman GTX EFI	\$10,452.78	\$10,452.78
1	07048	Bucket Seat Kit	\$585.78	\$585.78
1	07046	Plastic Cargo Bed	\$997.62	\$997.62
1	07144	12v Electric Lift Kit	\$850.20	\$850.20
1	07921	2-Person Canopy	\$759.72	\$759.72
1	07923	Fold-Down Windshield	\$327.60	\$327.60
City of Gilbert Omnia Partners Member #5198025			Equipment Total	\$13,973.70
			7.375% Sales Tax	Exempt
			Total	\$13,973.70

Net 30 Terms with qualified credit
 New Toro commercial equipment comes with a two-year manufacturer warranty
 Equipment delivery and set-up at no additional charge
 All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Josh Kravik
 Outside Sales Representative
 763-670-2799

Karen Wangenstein
 Inside Sales Representative
 763-592-5643

MTI Distributing, Inc. • 4830 Azelia Avenue N. #100 • Brooklyn Center, MN 55429