

**JOB DESCRIPTION
CITY OF GILBERT, MN**

TITLE: Equipment Operator II

EFFECTIVE DATE:

6/1/2026

AFSCME LELS Non-Bargaining Wage 31.62/hour

SUPERVISION RECEIVED: Works under the general supervision of the Working Foreman and/or
Public Works Operations Director

SUPERVISION EXERCISED: None

RESPONSIBILITIES (not meant to be inclusive of all duties to be assigned):

1. Assists with the maintenance and repair of City streets including patching potholes, grading, sweeping streets, removing debris, placing cones or barricades around hazards, etc.
 2. Operates grader for normal gravel blading, cutting out streets for rebuilding, and plowing snow
 3. Operates front end loader and trucks for removal of snow from City streets, alleys, and parking lots; lays salt and gravel; floods ice rinks
 4. Operates truck to haul tar, dirt, gravel, salt, snow, etc.
 5. Fills in and levels gravel in alleys; operates dump truck to transport gravel
 6. Sweeps sidewalks and sands streets
 7. Assists in repair of water main breaks and sewer line problems including rodding and jetting; assists with rebuilding and cleaning of catch basins and grates in storm sewers; operates jackhammer as needed; steams culverts
 8. Operates backhoe to excavate including digging graves and ditches
 9. Greases and cleans department equipment
 10. Assists with concrete work including finishing curbs and sidewalks; straightens, repairs, and replaces street signs that are damaged
 11. Assists with shade tree maintenance including removing diseased trees, splitting wood, and trimming trees; chips tree brush
 12. Mows grass and trims shrubbery around City buildings, parks, campground, and ballfields; plants trees on boulevards; places and removes flowerpots along main street; lays sod
 13. Sets up and removes playground equipment; pours cement for playground equipment placement
 14. Assists in putting up and removing flags, holiday decorations, and street signs
 15. Paints buildings; performs routine plumbing and carpentry repairs
 16. Performs boiler repairs and maintenance
 17. Performs furnace repairs and maintenance
 18. Collects recycling and transports to recycling facility
 19. Performs maintenance on beach buildings and maintains beach area
 20. Performs Campground repairs and maintenance; winterizes Campground building
 21. Raises and puts docks in and out of water; puts raft and slide in and out of water; places picnic tables at campground and removes for storing
 22. Purchases plumbing supplies and building materials; obtains supervisor's approval for large items
 23. Performs miscellaneous cleaning, maintenance, and repair work as needed
 24. Custodial duties in City buildings (including City Hall, Library, Community Center, Recreation Center, City Garage) to include: vacuuming, sweeping, mopping, and buffing floors; disposing of garbage and recycling from trash cans, floors, and grounds on daily basis; cleaning and stocking restroom facilities daily; cleaning glass inserts on all doors and surrounding areas daily including wiping handles with disinfectant; disinfecting public telephones daily; cleaning light fixtures and replacing burnt out bulbs; grounds keeping including snow removal of entrances and emergency exits and sweeping of sand from entrances; periodic checks in buildings to attend to issues that arise; preventative maintenance of all City buildings as directed by Supervisor or designee
 25. Assists other departments as needed
 26. Other duties as assigned by Supervisor
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WORK SCHEDULE:

Generally dayshift, Monday through Friday

May be required to work weekends, evenings, and holidays

MINIMUM QUALIFICATIONS:

1. Must possess a Minnesota Class B driver's license; must be able to obtain Class A license within one (1) year of employment
 2. Requires two (2) years of experience in heavy equipment operation, truck driving, or a related field.
 3. Considerable knowledge of:
 - a. equipment, methods, and operations used in street maintenance
 - b. standard material, equipment, and safe work practices related to light and heavy equipment operation
 - c. equipment, methods, and operations used in street maintenance
 4. Working knowledge of:
 - a. traffic laws, ordinances, and regulations involved in equipment operation City rules and regulations related to recycling and refuse collection pickup
 - b. the location of City streets and alleys and the route schedule
 5. Considerable skill in the operation of light and heavy equipment in and alongside traffic
 6. Considerable ability to operate heavy and light equipment to maintain and repair streets, haul material, remove snow, clean streets, mow grass, and apply sand and salt to City streets
 7. Considerable ability to operate recycling truck including driving safely along City streets
 8. Working ability to:
 - a. communicate effectively with City staff and the public
 - b. prioritize work and to work independently with minimal direction
 - c. assist with street, water, wastewater, park or electric distribution work, as needed
 - d. follow oral and written instructions and maintain records
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PHYSICAL REQUIREMENTS (those necessary to perform the essential functions of this job):

1. Heavy manual labor requiring continual use of large motor skills: sitting, standing or walking for long periods, frequent bending, stooping, crouching, kneeling, digging, pushing and pulling, and twisting and turning
 2. Specific vision ability includes operating equipment, using depth perception, distinguishing colors, and having good night vision
 3. Ability to use fine motor skills when operating equipment, installing plumbing, or performing repairs
 4. Regularly hear and speak when conversing in person or by phone
 5. Regularly lift and carry from 25 pounds up to 100 pounds
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WORK ENVIRONMENT

1. Usually outdoors in all sorts of conditions, including inclement weather
 2. Exposed to vibration and loud noises from operating equipment and vehicles
 3. May be around fumes and hazardous chemicals
 4. May require work in confined spaces
 5. Noise level can be loud
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