City of Gilbert City Council Working Session Agenda

5:00 p.m. Tuesday, October 27, 2026

Gilbert City Hall – Council Chambers

16 S Broadway Street

Gilbert, MN 55741

1. MEMBERS PRESENT / CALL TO ORDER

2. COUNCIL

A. Campground Host/Manager – Revised Offer and Contract (Pages 1-9)
B. Northern Lights Dental – Proposed Land Purchase / Additional Information
C. Fire Department – Brandon Olson Hiring Request (Pages 10-11)
D. UTV Citizen's Complaint (Pages 12-29)
E. Storage Totes at the Community Center (Oberstar)
F. Police Commission – New Police Officer Hiring Request (Pages 30-31)

3. PUBLIC WORKS

A. Community Center Parking Lot – Mesabi Bituminous Quote 10/20/2026 (Pages 32-33)
B. Ore Be Gone Point Bituminous Project – Mesabi Bituminous Quote 10/20/2026 (Pages 34-35)
C. Upper Michigan Bituminous Project – Mesabi Bituminous Quote 10/20/2026 (Pages 36-37)
D. Ground Line Inspection Project – MN Power Replacement/Inspection Quotes (Pages 38-74)
E. Community Center Update (Pages 75-107)
    a. Electrical Equipment Follow up
    b. Punch list update
    c. Minnesota Power Expenses
    d. Change Order and Pay App #9 Approval
F. Drain Tile Public Works Building Quote (Pages 108-109)
G. C&C Winger Sidewalk Quote (Pages 110-113)
H. Community Center – Toilets/Sinks and Floor Maintenance (Page 114)
I. Seasonal Rink Attendants – Authorization to Advertise (Pages 115-116)
J. Skidsteer Tire Replacement Quote (Pages 117-119)
K. Ore Be Gone Access Road and Enterprise Trail Settlement Repairs (Pages 120-148)

4. ADMINISTRATIVE

A. Employee Timesheets Payroll Reports- 9/27/2026-10/10/2026 (Pages 149-182)
B. Payment Approval Report (Pages 183-191)
C. Deputy Clerk Recruitment – Job Description, Salary Range and Posting (Pages 192-193)
D. Draft Intended Use Plan (IUP) Lead Service Line Replacement Letter (Pages 194-195)
E. Caselle Payroll Quote (Pages 196-200)
F. Caselle Accounts Receivable Quote (Pages 201-205)

G. CIT Proposal for Domain Transition and Sonicwall Security Renewal (Pages 206-220)
H. Professional Services Agreement Randall Parkhurst IT Services (Pages 221-226)
I. Bothwell Invoice (Pages 227-228)
J. 4M Money Market Fund Account (Pages 229-271)
K. Social Media Policy Discussion (Pages 272-273)

5. FOLLOW-UP FROM PREVIOUS COUNCIL MEETINGS

A. Water and Light Board Water Contract Negotiations

6. ADJOURN